

## **Carrier Appointment Instructions**

The Process should take about 5-10 minutes. Please follow this <u>link</u> and gather the items below.

- NPN
- State License(s) Number
- Legal Agency Name
- Agency NPN
- E&O policy(\$1M/\$1M; note that agents can use the Agency's E&O if it covers employees)

## **Instructions:**

- 1. *Basic Info:* Enter your name, contact info, and business mailing address. Then proceed to the next section.
- 2. *Locations:* Oscar will appoint each agent for any state where they intend to sell policies. Agents should select "Yes" when asked "would you like to appoint an agency?" and select "PGP" as the GA for the appropriate state.
- 3. *Payment:* This is not mandatory as all commissions are paid through the GA, but we hope to pay agent commissions directly via ACH deposit in the future. To facilitate this process, agents should select "Yes" when asked "are you assigning commissions to an agency?" then input the below information for commission assignment:
  - Legal Agency Name
  - Agency NPN
- 4. *Documents:* Oscar requires each broker have a valid E&O policy to write our policies. You can upload a scan or PDF of that document at this stage.
- 5. *Sign:* The final step in the process will require you to e-sign contracts for each state you and your agency wish to be appointed in.

You will receive an email from Oscar within five days of completing the appointment application. The email will include either a confirmation of appointment or ask for additional info in order for them to process the appointment.

If you have any questions please contact your PGP Rep.